#### **ANNEXURE I**

### Format to be submitted by listed entity on quarterly basis

- HEC Infra Projects Limited - 31-Dec-2022

Name of Listed Entity
 Quarter ending

#### **Composition Of Board Of Director** i.

|         |  |                                      |  |        |   |                                     | <br> |                                     |        | <br> | <br> |        | <br> |   |   |   |                           |  |
|---------|--|--------------------------------------|--|--------|---|-------------------------------------|------|-------------------------------------|--------|------|------|--------|------|---|---|---|---------------------------|--|
|         | D<br>S<br>H<br>A   |                                      |  |        |   |                                     |      |                                     |        |      |      |        |      |   |   |   |                           |  |
| M<br>rs | R<br>U<br>P<br>A<br>L<br>G<br>A<br>U<br>R<br>A<br>N<br>G<br>S<br>H<br>A<br>H | 0<br>1<br>7<br>5<br>6<br>0<br>9<br>2 | A<br>F<br>D<br>P<br>S<br>5<br>1<br>1<br>8<br>R | E<br>D | 0<br>6<br>- O<br>c<br>t-<br>2<br>0<br>0<br>5        | 29<br>-<br>Se<br>p-<br>20<br>22     |      | 18<br>-<br>N<br>ov<br>-<br>19<br>65 | N<br>o |      |      | N<br>A | 1    | 0 | 0 | 0 | NA                        |  |
| M<br>r. | R A H U L G A U R A N G S H A H  | 0<br>6<br>8<br>6<br>2<br>6<br>9<br>7 | D<br>C<br>F<br>P<br>S<br>0<br>3<br>1<br>7<br>N | E<br>D | 2<br>5<br>-<br>J<br>u<br>n<br>-<br>2<br>0<br>2<br>1 | 29<br>-<br>Se<br>p-<br>20<br>22     |      | 13<br>-<br>N<br>ov<br>-<br>19<br>92 | N<br>o |      |      | N<br>A | 1    | 0 | 0 | 0 | NA                        |  |
| M<br>r. | A SI T R A M NI K L A L S H  | 0<br>5<br>2<br>8<br>5<br>1<br>6<br>2 | A<br>C<br>I<br>P<br>S<br>6<br>7<br>4<br>9<br>L | ID     | 1<br>9<br>-<br>D<br>e<br>c<br>-<br>2<br>0<br>1<br>5 | 19<br>-<br>D<br>ec<br>-<br>20<br>20 | 8 4  | 10<br>-<br>Se<br>p-<br>19<br>62     | N<br>o |      |      | N<br>A | 1    | 1 | 2 | 1 | AC<br>,S<br>C,<br>NR<br>C |  |

|         | Α   |                                      |  |    |   |                               |     |                                     |        |  |  |        |                                 |   |   |   |   |                           |  |
|---------|---|--------------------------------------|--|----|---|-------------------------------|-----|-------------------------------------|--------|--|--|--------|---------------------------------|---|---|---|---|---------------------------|--|
|         | Н   |                                      |  | -  |   | 0.                            |     | 4.                                  |        |  |  | -      | 2.2                             |   |   |   |   | . ~                       |  |
| M<br>r. | Y O G E S H P O P A T L A L S H A H   | 0<br>6<br>9<br>7<br>1<br>5<br>9<br>6 | A<br>F<br>D<br>P<br>S<br>5<br>8<br>4<br>2<br>J | ID | 3<br>1<br>- A<br>u<br>g<br>- 2<br>0<br>2<br>0       | 31<br>- A<br>ug<br>- 20<br>20 | 2 8 | 11<br>-<br>D<br>ec<br>-<br>19<br>47 | N<br>o |  |  | Yes    | 29<br>-<br>Se<br>p-<br>20<br>20 | 1 | 1 | 2 | 1 | AC<br>,S<br>C,<br>NR<br>C |  |
| M<br>r. | NI<br>P<br>A<br>M<br>C<br>H<br>A<br>N<br>D<br>R<br>A<br>K<br>A<br>N<br>T<br>S<br>H<br>A<br>H<br>A | 0<br>8<br>8<br>0<br>8<br>3<br>2<br>9 | A<br>N<br>X<br>P<br>S<br>5<br>4<br>9<br>8<br>L | ID | 3<br>1<br>-<br>A<br>u<br>g<br>-<br>2<br>0<br>2<br>0 | 31<br>- A<br>ug<br>- 20<br>20 | 2 8 | 20<br>-<br>Ja<br>n-<br>19<br>63     | N<br>o |  |  | N<br>A |                                 | 1 | 1 | 2 | 0 | AC<br>,S<br>C,<br>NR<br>C |  |

| Company Remarks        |     |
|------------------------|-----|
| Whether Regular        | Yes |
| chairperson appointed  |     |
| Whether Chairperson is | Yes |
| related to MD or CEO   |     |

### ii. Composition of Committees

#### a. Audit Committee

| Sr. | Name of Committee members | Category | Chairperson/Member | Date of     | Date of   | 1 |
|-----|---------------------------|----------|--------------------|-------------|-----------|---|
| No. |                           |          | -                  | Appointment | Cessation |   |

| 1 | ASIT RAMNIKLAL SHAH       | ID | Member      | 19-Dec-2015 |
|---|---------------------------|----|-------------|-------------|
| 2 | YOGESH POPATLAL SHAH      | ID | Chairperson | 29-Sep-2020 |
| 3 | NIPAM CHANDRAKANT<br>SHAH | ID | Member      | 29-Sep-2020 |

| Company Remarks       |     |
|-----------------------|-----|
| Whether Regular       | Yes |
| chairperson appointed |     |

b. Stakeholders Relationship Committee

| Sr. | Name of Committee members | Category | Chairperson/Member | Date of     | Date of   |
|-----|---------------------------|----------|--------------------|-------------|-----------|
| No. |                           |          |                    | Appointment | Cessation |
| 1   | GAURANG PARMANAND         | C & ED   | Member             | 06-Nov-2014 |           |
|     | SHAH                      |          |                    |             |           |
| 2   | ASIT RAMNIKLAL SHAH       | ID       | Chairperson        | 19-Dec-2015 |           |
| 3   | YOGESH POPATLAL SHAH      | ID       | Member             | 29-Sep-2020 |           |
| 4   | NIPAM CHANDRAKANT         | ID       | Member             | 29-Sep-2020 |           |
|     | SHAH                      |          |                    |             |           |

| Company Remarks       |     |   |
|-----------------------|-----|---|
| Whether Regular       | Yes |   |
| chairperson appointed |     | ļ |

c. Risk Management Committee

| Sr. | Name of Committee | Category | Chairperson/Member | Date of     | Date of Cessation |
|-----|-------------------|----------|--------------------|-------------|-------------------|
| No. | members           |          |                    | Appointment |                   |

| Company Remarks       |    |
|-----------------------|----|
| Whether Regular       | No |
| chairperson appointed |    |

### d. Nomination and Remuneration Committee

| Sr. | Name of Committee members | Category | Chairperson/Member | Date of     | Date of   |
|-----|---------------------------|----------|--------------------|-------------|-----------|
| No. |                           |          |                    | Appointment | Cessation |
| 1   | ASIT RAMNIKLAL SHAH       | ID       | Member             | 19-Dec-2015 |           |
| 2   | YOGESH POPATLAL SHAH      | ID       | Chairperson        | 29-Sep-2020 |           |
| 3   | NIPAM CHANDRAKANT         | ID       | Member             | 29-Sep-2020 |           |
|     | SHAH                      |          |                    |             |           |

| Company Remarks       |     |  |
|-----------------------|-----|--|
| Whether Regular       | Yes |  |
| chairperson appointed |     |  |

### iii. Meeting of Board of Directors

| Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Whether<br>requirement<br>of Quorum<br>met (Yes/No) | Total Number<br>of Directors as<br>on date of the<br>meeting | Number of Directors<br>present (All<br>directors including<br>Independent<br>Director) | No. of Independent Directors attending the meeting |
|---|---|--|--|--|
| 12-Aug-2022   | Yes   | 6  | 6  | 3  |
| 02-Sep-2022   | Yes   | 6  | 6  | 3  |

| 10-Nov-2022 | Yes | 6 | 6 | 3 |
|-------------|-----|---|---|---|
|-------------|-----|---|---|---|

| Company Remarks               |    |
|-------------------------------|----|
| Maximum gap between any       | 68 |
| two consecutive (in number of |    |
| days)                         |    |

# iv. Meeting of Committees

| Name of<br>the<br>Committee | Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) | Whether<br>requirement<br>of Quorum<br>met<br>(Yes/No) | Total Number of Directors in the Committe e as on date of the meeting | Number of<br>Directors<br>present (All<br>directors<br>including<br>Independent<br>Director) | Number of<br>Independen<br>t directors<br>attending<br>the meeting | Number of<br>Members<br>attending the<br>Meeting<br>(Other than<br>Board of<br>Directors) |
|-----------------------------|---|--|---|--|--|---|
| Audit                       | 10-Aug-2022   | Yes  | 3   | 3  | 3  | 0   |
| Committee                   |   |  |   |  |  |   |
| Audit                       | 10-Nov-2022   | Yes  | 3   | 3  | 3  | 0   |
| Committee                   |   |  |   |  |  |   |
| Nomination                  | 02-Sep-2022   | Yes  | 3   | 3  | 3  | 0   |
| &                           |   |  |   |  |  |   |
| Remuneratio                 |   |  |   |  |  |   |
| n Committee                 |   |  |   |  |  |   |
| Nomination                  | 10-Nov-2022   | Yes  | 3   | 3  | 3  | 0   |
| &                           |   |  |   |  |  |   |
| Remuneratio                 |   |  |   |  |  |   |
| n Committee                 |   |  |   |  |  |   |

| Company Remarks  |    |
|--|----|
| Maximum gap between any two consecutive (in number of days) [Only for Audit Committee] | 91 |

# v. Related Party Transactions

| Subject  | Compliance status<br>(Yes/No/NA) | Remark |
|--|----------------------------------|--------|
| Whether prior approval of audit committee obtained   | Yes                              |        |
| Whether shareholder approval obtained for material RPT   | Yes                              |        |
| Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee | Yes                              |        |

| Disclosure of notes on related |  |
|--------------------------------|--|
| party transactions and         |  |

| Disclosure of notes of material |  |
|---------------------------------|--|
| related party transactions      |  |

#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. **Yes**
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 1000 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- 4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes
  - b. Any comments/observations/advice of Board of Directors may be mentioned here:

| • |  |  |  |  |  |
|---|--|--|--|--|--|
| • |  |  |  |  |  |

Name : GAURANG P SHAH
Designation : Managing Director