



HEC INFRA PROJECTS LIMITED

ARCHIVAL POLICY

[Pursuant to Regulation 30(8) of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015]

Regd. Office:

Sigma-1 Corporates, Corporate House No.6, Nr. Mann Party Plot Cross Road,
Sindhu Bhavan Road, Bodakdev, Ahmedabad-380054.

OBJECTIVE:

Pursuant to Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, every Listed entity is required to disclose on its website all such events or information which has been disclosed to Stock Exchange under the above Regulations and such disclosures shall be hosted on the website of the Listed entity for a minimum period of five years and thereafter as per the Archival Policy of Listed entity, as disclosed on its website.

EFFECTIVE DATE:

This Policy shall come into force from 1st December, 2015.

POLICY:

All the disclosures of events or information made to the Stock Exchange shall be uploaded on the website of the Company viz. www.hecprojects.in

All such disclosures uploaded on the website shall be maintained for a period of five years on the website of the Company. After the expiry of the period of five years, all the above disclosure shall be archived for a period of one year.

The Disclosure archived as above, shall be preserved on the Company's website for such period as may be decided by the Managing Director from time to time, subject to applicable law.

Physical copies of disclosures made to the Stock Exchanges Shall be preserved for such period as specified in the policy for preservation of documents/prevaling regulatory requirements.

DISCLOSURE:

The Company shall disclose this policy on its website.

AMENDMENT TO THE POLICY:

The Board shall have the power to amend any of the provisions of this Policy, substitute any of the provisions with a new provision or replace this Policy entirely with a new Policy in accordance with the Rules, Regulations, Notifications, etc. on the subject as may be issued by the relevant statutory authorities, from time to time.